Thank you for contributing to Seminars in Speech and Language. Please read the instructions carefully and observe all the directions given. Failure to do so may result in unnecessary delays in publishing your article.

SUBMISSION CHECKLIST
All manuscripts must be submitted at the following link:
https://mc.manuscriptcentral.com/sisl

☐ Author Information
  – All authors: full name, degree(s), department, e-mail address
  – Corresponding author: also include mailing address and telephone number

☐ Manuscript File
  – Word document file, please do not upload any files as pdfs

☐ Formatting
  – Manuscripts must be formatted according to the Publication Manual of the American Psychological Association (APA; 7th ed.)

☐ Abstract, keywords, and learning objectives
  – See the section below for information and word limits

☐ CEU 2023 Update

☐ Disclosures
  – Disclose relevant financial and nonfinancial relationships

☐ References
  – Use the Publication Manual of the American Psychological Association (APA; 7th ed.) for reference style

☐ Figures and Tables
  – Use APA guidelines for formatting figures and tables

☐ Art files
  – Must be submitted as a separate file from the main document

☐ Permissions
  – Required if you plan to reproduce content from a published source or include a photograph of a patient
  – Patient permission forms available at www.thieme.com/journal-authors
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MANUSCRIPT FORMAT

Article Types

There are several types of articles accepted for publication in Seminars. All article types must include relevant citations and clinical implications. All submitted articles are peer-reviewed for scientific rigor, relevance, and suitability for Seminars. Each is described in detail below:

1. **Research article.** These articles present original translational and applied research, placing the research within a clinical context that is relevant to speech-language pathologists. Seminars welcomes experimental, quasi-experimental, descriptive, and qualitative research articles. Research articles include an abstract, introduction, methods, results, and discussion sections. Preliminary studies, including pilot and feasibility data, are welcome.

2. **Review article.** Review articles provide readers with an overview of a specific clinical topic relevant to speech-language pathologists. Review articles include systematic reviews (with or without meta-analysis), scoping reviews, and historical reviews on a body of research.

3. **Clinical seminar.** These articles are of clinical interest to speech-language pathologists but, generally, do not follow a traditional research format. Clinical seminars may include descriptions of case studies, clinical programs, or conceptual frameworks that guide clinical practice. Additionally, clinical seminars may provide a tutorial or educational exposition on a clinical topic. Although these articles do not follow a traditional research format, they should be empirically-informed and include references to current research.

4. **Invited articles.** Issues of Seminars may include a topic-centered forum that is guest edited by leading researchers in that area. Guest editors are invited by the Co-Editors-in-Chief (EICs) to curate a forum that is clinically relevant to speech-language pathologists. The guest editor is responsible for inviting and coordinating the peer review of these articles relevant to the selected topic. A clinical forum should include a minimum of three invited articles on the selected topic. Researchers interested in curating a topic-centered forum are encouraged to contact the EICs to discuss. Articles submitted as part of a forum can be any one of the types of articles described above.

General Guidelines (Regardless of Manuscript Type)

- You must upload an electronic copy of your manuscript – Microsoft Word document files are preferred. PDFs are not acceptable. Hard copy submissions are not accepted.
- Keep the format of your manuscript simple and clear.
- The manuscript, including the title page, disclosures, abstract, keywords, text, references, tables, figures, learning outcomes, should be typewritten, double-spaced in 12-point font with 1-inch margins.
- Use headings and subheadings as appropriate to organize the manuscript and support clarity.
- Keep acronyms to a minimum and define them the first time they are used in the text.
- Manuscripts should be written in American English.
- The authors should use Système International (SI) measurements. For clarity, nonmetric equivalents may be included in parentheses following the SI measurements.
- Use generic names for drugs. You may cite proprietary names in parentheses along with the name and location of the manufacturer.
- Credit suppliers and manufacturers of equipment, drugs, and other brand-name material mentioned in the manuscript within parentheses, giving the company name and primary location.
Title Page

- This journal adheres to a single-blinded peer-review policy. The title page should be included in the main document.
- There is no limit to the length of the article title.
- The title page should list the article title and the corresponding author’s full name, degree(s), title, department, mailing address, e-mail address, and telephone number. It should also list the full name, degree, title, department, and email of every co-author.
- Include a running head.

Abstract, Keywords, and Learning Outcomes

The abstract should be approximately 200 words in length. It should outline the content of the article, including conclusions and clinical relevance. Abstracts for research articles should include background, method, results, and implications of the study.

Keywords should follow the abstract. List 3-5 keywords that a reader would be likely to use in searching for the content of the article.

Learning outcomes (at least 3) should follow. Please use measurable verbs, such as explain, summarize, apply, and discuss; avoid metacognitive verbs such as know, understand, and appreciate. For example:

After reading this article, the learner will be able to:

- contrast implicit vs. explicit memory
- explain which memory system is impaired when a patient displays post-traumatic amnesia
- describe two methods of tinnitus therapy
- evaluate patient responses to adjust therapy

CEU Questions & Answers

CEUs are no longer offered for articles published in SSL. Readers who are interested in earning CEUs for articles published in SSL are directed to the guidelines provided by the American Speech Language Hearing Association (ASHA) that can be found here.
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A conflict of interest statement must also be included in the manuscript after any “Acknowledgements” and “Funding” sections and should summarize all aspects of any conflicts of interest included on the ICMJE form. If there is no conflict of interest, authors must include ‘Conflict of Interest: none declared’.

Please click http://www.icmje.org/conflicts-of-interest to download a Conflict of Interest form. The disclosure information is important in article processing. If the provided forms are incomplete or missing, it can cause delays in publishing of article.

Main Document

- Please clearly distinguish the hierarchy of headings within the manuscript by following the guidelines set forth by the Publication Manual of the American Psychological Association (APA; 7th ed.) as necessary. Research articles are required to include the following headings at minimum: Introduction, Method, Results, Discussion. As part of the discussion section, contributors are encouraged to include the subheading Clinical Implications.
- Do not use multiple fonts and font sizes.
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- Use only one space, not two, after periods.
- Create tables using the Table function in Microsoft Word.
- The main document of a typical paper should be approximately 7,500 words, not including title page, abstract, references, appendices, tables, or figures.
- Full manuscripts should not exceed 40 double-spaced manuscript pages.

Supplemental Materials

Authors may submit supplemental materials for consideration (i.e., raw data, detailed procedural or statistical information, etc). If the manuscript is accepted, the accompanying supplemental material will be available for readers to access on Thieme Connect. Supplemental materials do not count toward word or page limits.

Acknowledgments

The source of any financial support received and recognition of personal assistance for the work being published should be indicated at the end of the article, just before the Reference section, under the heading Acknowledgments.
References

References should be the most recent and pertinent literature available. It is essential that they are complete and thoroughly checked. If the reference information is incomplete, good online sites to search for full details are the National Library of Medicine: www.nlm.nih.gov; Books in Print: www.booksinprint.com; PubMed: www.ncbi.nlm.nih.gov/PubMed; or individual publisher Web sites.

- References must be formatted according to the Publication Manual of the American Psychological Association (APA; 7th ed.). For information on how to prepare references, please visit: References (apa.org)
Figure Captions

Figures include photographs or radiographs, drawings, graphs, bar charts, flow charts, and pathways, but NOT lists or tables. Figures should be formatted according to the Publication Manual of the American Psychological Association (APA; 7th ed.) guidelines. For information on how to prepare figures, please visit: Tables and figures (apa.org)

- Figures must be cited sequentially in the text. Number all figures (and corresponding figure captions) sequentially in the order they are cited in the text.
- Figure captions should be written at the bottom of the figure starting with the word Figure # in italics followed by a period. Then the title of the figure.
- Figure captions should include a description of the figure and/or each lettered part (A, B, etc.) and of any portions of the figure highlighted by arrows, arrowheads, asterisks, etc.
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Tables

- Data given in tables should be commented on but not repeated in the text. Create tables using the Table function in Microsoft Word.
- Do not intersperse tables in the text. Tables should appear at the end of the manuscript following figures and the reference list. Each table should be on its own page(s) there should not be more than one table on a page.
- Tables must be double-spaced and numbered in the same sequence they are cited in the text. A short descriptive title should be provided for each table. It is encouraged that the title of the table match how it is referred to in the text. For example, the text may read, Descriptive data at pretest is available in Table 1. The title of the table would simply be, Descriptive data at pretest.
- If a table contains artwork, supply the artwork separately as a digital file.
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- Other footnotes for tables should be indicated in the table using superscript letters in alphabetical order.
- Any abbreviations used in the table should be explained at the end of the table in a footnote.
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- It is best to use Adobe Photoshop to create and save images, and Adobe Illustrator for line art and labels.
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- All color artwork should be saved in CMYK, not RGB. There are no charges for color art.

Art Labels

- Arrows, asterisks, and arrowheads (or other markers) should be white in dark or black areas and black in light or white areas, and large in size. If not, these highlighting marks may become difficult to see when figures are reduced in size during the typesetting process.
- Use 1-point (or thicker) rules and leader lines.
- Capitalize the first word of each label and all proper nouns. Consider using all capitals if you need a higher level of labels.
- Where there are alternate terms or spellings for a named structure, use the most common one and make sure it is consistent with what is used in the text.
- Avoid using multiple fonts and font sizes for the labels; use only one or two sizes of a serif font.
Submission Procedure

• Consult the checklist on the first page of this document to ensure that you are ready to submit your manuscript.
• Please note: **There are no submission charges to submit your manuscript to this journal.**
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• Your original files will still be available after you upload your revised manuscript, so you should delete any redundant files before completing the submission.
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POLICY STATEMENTS

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2. Drafting the article or revising it critically for important intellectual content
3. Final approval of the version to be published

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EDITORIAL CONTACTS

Please contact the Editors or Thieme Publishers with any questions.

Co-Editors-in-Chief

Anthony D. Koutsoftas, PhD, CCC SLP
Associate Professor
Department of Speech Language Pathology
Seton Hall University
School of Health and Medical Sciences
123 Metro Blvd.
Nutley, NJ 07110
Anthony.koutsoftas@shu.edu

Kaitlin Lansford, PhD
Associate Professor
School of Communication Sciences and Disorders
Florida State University
4100 University Center, Building C
Tallahassee, FL 32306-2651
Kaitlin.Lansford@cci.fsu.edu

Thieme Publishers – Managing Editor
Becky Lindeman
ssl@thieme.com

Thieme Publishers – Production Editor
Joycelyn Reid
Thieme Medical Publishers, Inc. 333 Seventh Avenue
New York, NY 10001
Tel: 212-584-4668
joycelyn.reid@thieme.com