European Journal of Pediatric Surgery Reports
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☐ AUTHOR INFORMATION
- All authors: full name, degrees, department, affiliation, e-mail address
- Corresponding author: mailing address, telephone number

☐ MANUSCRIPT FILE
- Must be digital - hard copy submissions are not accepted

☐ ABSTRACT AND KEYWORDS
- See the section Article Types for word limit

☐ NEW INSIGHTS AND THE IMPORTANCE FOR THE PEDIATRIC SURGEON
- In this box, which will appear on the front page of the manuscript, the authors should briefly summarize the results and the conclusions in one or (maximum) two sentences.

☐ REFERENCES
- Cited sequentially in AMA style

☐ FIGURES, VIDEOS AND TABLES
- Cited sequentially and included in the main document

☐ ART FILES
- Must be saved separately from the main document

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- Original content with clear visibility and clarity of images

☐ PERMISSIONS
- Required if you plan to reproduce content from a published source or include a photograph of a patient
- Patient permission forms available at www.thieme.com/journal-authors
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MANUSCRIPT FORMAT

Article Types
The following graph shows what types of articles are accepted for publication, and what requirement they may have.

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<td>Case Report (2 to 3 pages)</td>
<td>Up to 250 words</td>
<td>3 to 5 keywords</td>
<td>Up to 80-85 characters</td>
<td>Up to 2 figures</td>
</tr>
<tr>
<td>Letter to the Editor</td>
<td>Not required</td>
<td>Not required</td>
<td>Up to 80-85 characters</td>
<td>No limit</td>
</tr>
</tbody>
</table>

General Guidelines
- You must submit a digital copy of your manuscript. Hard copy submissions are not accepted.
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- The manuscript, including the title page, abstract and keywords, text, references, figure captions, and tables should be typewritten, double-spaced in 12-point font with 1-inch margins all around and saved as one file.
- Each figure should be saved as its own separate file. Do not embed figures within the manuscript file. This requires special handling by Thieme's Production Department.
- Inclusion of illustrative radiologic images or intraoperative pictures is highly appreciated.
- Keep abbreviations to a minimum and be sure to explain all of them the first time they are used in the text.
- The manuscripts should be written in American English. Revision of the manuscript by a native speaker is mandatory.
- The authors should use Système International (SI) measurements. For clarity, nonmetric equivalents may be included in parentheses following the SI measurements.
- Use generic names for drugs. You may cite proprietary names in parentheses along with the name and location of the manufacturer.
- Credit suppliers and manufacturers of equipment, drugs, and other brand-name material mentioned in the manuscript within parentheses, giving the company name and primary location.
MANUSCRIPT FORMAT continued

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- This journal adheres to a single-blinded peer-review policy. The title page should be included in the main document.
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Abstract and Keywords
See the section Article Types for word limits.

The abstract should briefly outline the content of the article and any conclusions it may reach. The keywords should be words a reader would be likely to use in searching for the content of the article. As this is a journal of case reports the abstract should NOT contain subheadings like: “Introduction, methods, results, and conclusion”.

Main Document
- Please clearly distinguish the hierarchy of headings within the manuscript by using capital letters, underline, italic, and bold styles as necessary.
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- Do not insert page or section breaks except where noted in the Author Instructions.
- Use hard returns (the Enter key) only at the end of a paragraph, not at the end of a line. Allow lines of text to break automatically in your word-processing software. Do not justify your text.
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- Create tables using the Table function in Microsoft Word.
- As this is a journal of case reports the abstract should NOT contain subheadings like: “Introduction, methods, results, and conclusion”. Instead the manuscript should contain the following subheadings: “Introduction”, “case report”, “discussion which closes with a conclusion”.

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Acknowledgments
The source of any financial support received and recognition of personal assistance for the work being published should be indicated at the end of the article, just before the Reference section, under the heading Acknowledgments.

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- Preferred references should be journal articles that everyone can access via online databases (such as pubmed.com) and preferably not chapters in a book.
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- References follow the article text. Insert a page break between the end of text and the start of references.
- References must be cited sequentially (NOT alphabetically) in the text using superscript numbers.
- By way of exception to AMA style, do not italicize book titles or journal title abbreviations and do not put a period at the end of a reference.
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3. Citing a book:
   Stryer L. Biochemistry. 2nd ed. San Francisco: WH Freeman; 1981:559–596

4. Citing a thesis:

5. Citing a government publication:

6. Citing an online article:

7. Citing a symposium article:
   Eisenberg J. Market forces and physician workforce reform: why they may not work. Paper presented at: Annual Meeting of the Association of American Medical Colleges; October 28, 1995; Washington, DC
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- For radiologic images make sure that all personal data (e.g. patients name, date of birth, study date) are removed from the image.
- Figures include photographs or radiographs, drawings, graphs, bar charts, flow charts, and pathways, but **NOT** lists or tables.
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- Data given in tables should be commented on but not repeated in the text. Be sure that lists or columns of related data are composed in a word-processing program like the rest of the text.
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We encourage the submission of video cases that exemplify interesting surgical cases in childhood. Emphasis should be placed on reports that have a high recognition factor and that cannot easily be identified from written description only.

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An informed consent letter signed by parents and children (if applicable) is a prerequisite. Besides originality, there are no restrictions on content or type of graphic presentation. This format undergoes a formal review procedure and is accounted for as a scientific contribution.

Videos should be up to 5 minutes in length. QuickTime or AVI formats are acceptable. Authors who want their videos accessible in a streaming format must also provide either a single Sure-Stream file or 3 uniquely named single-rate clips (28.8, 56, T1) with a SMIL file to list the bandwidth choices. Video clips must meet production quality standards without modifications or editing by the Editorial Office. Authors will be notified if there are any problems with submitted files and asked to resubmit modified files. Each segment should be appropriately labeled and have transitions between video clips.
The preferred format for video submissions is MPEG-1.
Please include a descriptive legend at the end of your main document, which will be published together with a link to your video.

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We believe it is important to document the adequate participation of all authors. We request no more than 6 authors be included.

Please ensure that authorship is decided before the submission of the article. Any quick changes at the time of revision will not be accepted.

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- It is best to use Adobe Photoshop to create and save images, and Adobe Illustrator for line art and labels.
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- Do not compress files.
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- If possible, do not send color art for conversion to black-and-white. Do the conversion yourself so that you can check the results and confirm in advance that no critical details are lost or obscured by the change to black-and-white.
- For best results, line art should be black on a white background. Lines and type should be clean and evenly dark. Avoid screens or cross-hatching, as they can darken or be uneven in printing and lead to unacceptable printing quality.

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- All color artwork should be saved in CMYK, not RGB.

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- Arrows, asterisks, and arrowheads (or other markers) should be white in dark or black areas and black in light or white areas, and large in size. If not, these highlighting marks may become difficult to see when figures are reduced in size during the typesetting process.
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3. Final approval of the version to be published

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  - Research Integrity
  - Editorial Process
  - Appeal Procedure
  - Peer Review
  - Peer Review Model
  - Recommending Reviewers
  - Transparency
  - Integrity of the Scientific Record
  - Thieme's Archival Strategy

- **Authorship: Definitions and Responsibilities**
  - Corresponding Authors
  - Name Changes
  - Persistent Identifiers/ORCID
  - Contributorship
  - Artificial Intelligence and Authorship
  - Disputes
  - Affiliations

- **Research Ethics**
  - Ethical Approval and Patient Consent
    - Research Involving Human Subjects
    - Clinical Trial Registration
    - Reporting Guidelines
    - Research Involving Animal Studies
    - Research Involving Cell Lines
    - Research Involving Biological Samples and Specimen
  - Safety
  - Dual-Use Research of Concern
  - Competing Interests
  - Funding

- **Data and Supporting Evidence**
  - Data Availability Policy
  - Data Availability Policy Levels
• **Data Availability Statements**
  • **Data Repository**
  • **Data Mining**

• **Misconduct**
  • **Our Approach to Reported Misconduct**
  • **Our Malpractice Policies**
    ▪ Research Misconduct
    ▪ Publication Misconduct: Data and Image Falsification and Fabrication
    ▪ Publication Misconduct: Paper Mills
    ▪ Publication Misconduct: Plagiarism
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    ▪ Publication Misconduct: Redundant Publication
    ▪ Journal Policy on Prior Publication
    ▪ Publication Misconduct: Undeclared Conflict of Interest
  • **Other Types of Misconduct and Fraud**

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  • Safeguarding the Integrity of the Version of Record
  • **Corrigenda**
  • **Retractions**
  • **Expression of Concern**
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